City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 30, 2026

TO: MEMBERS OF THE FIREFIGHTERS AND POLICE OFFICERS PENSION PLAN

FROM: KADIRA COLEY, RETIREMENT ADMINISTRATOR & ELECTION ADMINISTRATOR

SUBJECT: ELECTION OF FIREFIGHTER AND POLICE OFFICER PARTICIPANT REPRESENTATIVES AND ALTERNATES TO THE CITY OF ALEXANDRIA FIREFIGHTERS AND POLICE OFFICERS PENSION BOARD

The City of Alexandria Firefighters and Police Officers Pension Board (the "Board") petitions for the election for one Firefighter participant representative and one Firefighter participant alternate and one Police Officer participant representative and one Police Officer participant alternate. The Board is composed of eight voting members and three alternates. The voting positions are split equally between employee participant representatives and City of Alexandria management representatives. The four employee participant representatives include two firefighter representatives and two police officer representatives. There is also an alternate representative for the firefighters and police officers and City Management. A list of the current Board members is attached. If you are interested in running for a Board position, please read below for more information.

The purpose of the Board is to oversee the investments of three retirement plans:

1. The City of Alexandria Firefighters & Police Officers Pension Plan (a defined benefit plan),

2. The City of Alexandria Retirement Income Plan for Firefighters and Police Officers (a defined contribution plan), and

3. The Firefighters and Police Officers Disability Income Plan (a defined benefit plan).

The Board typically meets twice every quarter. One meeting is a structured meeting for the Board to review investment performance. The other meeting is less structured, and the Board reviews a wide range of pension topics. Additional special meetings may be scheduled during the year. Meetings typically last three hours, but preparation for meetings may take longer. Meeting materials are sent to Board members to review in advance of the meeting.

If you are interested in running to be the Police Officer or Firefighter Representative or Alternate or would like to learn more about the process, you should:

- Email the Pension Administration Division should you have any questions or need clarity.

- Assess your commitment. Are you willing to put in the time and to accept the fiduciary responsibility? Training is available.

- Garner support. Nominations require petitions signed by 25 Plan participants.

- Prepare a personal statement explaining why you want to serve on the Board and summarize the talents, education, experience, training, and insights you would bring to the Board.

- Provide the Election Administrator, Kadira Coley, with contact information (phone, e-mail, etc.).

A tentative timeline follows. Anyone who would like to be a nominee must submit a Nomination Petition to the Election Administrator by the deadline date **Friday, October 16, 2026**. The petition must be signed by at least twenty-five (25) Eligible Voting Participants. Eligible Voting Participants include active, retired, and disabled firefighters or police officers covered under the Plan as well as those members who still have balances in the defined contribution plan.

TENTATIVE TIMELINE:

Sept. 30	Administrator publishes Election Procedures, Calendar and Nomination Petition
Oct. 16	Candidates submit Nomination Petition and Contact Information to Administrator
Oct. 20	Candidates provide Personal Statements
Oct. 21	Administrator prepares and mails ballots and personal statements to Voting Participants
Oct. 22-Nov. 11	Election held via electronic balloting system, if election is contested.
Nov. 16	Administrator notifies candidates
Dec. 2	Public announcement of results, copy to City Council
Dec. 8	City Council appoints elected members
Jan. 1	Newly appointed members begin term on 1/1/2027

This schedule is subject to change if additional nomination period is needed.

Election information is posted on the Pension Administration Division web page on the City web site, www.alexandriava.gov/retirement. Click on the links for *Firefighters and Police Officers* and *Election 2026*. Please check this site regularly for election announcements, updates, or changes to the above calendar.

If you have questions about running for or serving as a representative, please contact The Pension Division via e-mail (retirement@alexandriava.gov) please write F&P elections in the subject line, or call (703) 746-3906.

STAFF:
Kevin Greenlief, Director of Finance

City of Alexandria
Firefighters and Police Officers Pension Plan Board

Board Members

Firefighter Representatives	Term Expires
Dylan Kempton	December 31, 2028
Patrick Evans	December 31, 2026
Rick Muse, Alternate	December 31, 2026

Police Officer Representatives	Term Expires
Shirl Mammarella	December 31, 2026
Ryan Klein	December 31, 2028
Vacant, Alternate	December 31, 2026

Management Representatives – appointed by the City Manager

Julian Gonsalves, City Manager's Office

Kevin Greenlief, Alternate, Finance

Katherine Key, Office of Analytics, Innovation, & Data

Alethea Predeoux, City Manager's Office

Arthur Wicks, Office of Management and Budget